



Fees Regulations Wichelhuus Day Nursery

1 Introduction

These fees regulations cover the parental fees for the Wichelhuus Day Nursery in Unterägeri. They apply to care places subsidised by the Municipality of Unterägeri and to non-subsidised care places.

2 Fees and Basic Principles for Nursery Places

2.1 Income Dependant Fee

Income dependant nursery places are made possible by subsidies provided by the Municipalities of Unterägeri and Oberägeri. Parents pay their share of the costs of a subsidised nursery place according to their economic capacities. The parents' economic capacity will be calculated according to the relevant declared monthly income and taxable assets (see also number 3, Relevant Income – Chargeable Income). The parents' share for a subsidised nursery place will be calculated accordingly. All subsidised tariffs are shown on the tariff sheet.

2.2 Maximum Fee

The maximum fee determined by the Municipality of Unterägeri will apply to non-subsidised nursery places. This fee is shown on the tariff sheet.

2.3 Parental Fees during Holidays and Absences

Public Holidays and nursery closures (three weeks in summer and between Christmas and New Year) as well as the team days of the Municipality of Unterägeri are already taken into account in the rates. If a child is absent on the reserved days, the parental fee settled in the contract will be charged.

2.4 Reductions for Several Children from the Same Family

If several children of the same family attend our nursery, the parental fee for the second child will be reduced by 10% and for the third child by 5% of the rate settled in the contract.

2.5 Parental Fees during the Settling In Phase

The first week of the Settling In Phase will not be charged. From the second week on the fee settled in the contract will apply.

2.6 Fee for Half Day Care

75% of the fee settled in the contract will be charged for a half day including lunch.

2.7 Calculation of Monthly Fee

In order to calculate the average monthly total fee, the parental fee settled in the contract will be multiplied by 19.6 days (236 days of operation : 12 months = 19.6) and the percentage of days the child attends (example: CHF 80.00 times 19.6 days times 60%



equals a monthly rate of CHF 926.40).

This monthly rate will remain in the event of absences. Additional days will result in a surcharge according to the parental fee settled in the contract.

3 Relevant Incomes – Chargeable Income

3.1 General

As a principle, the income of the household the child lives in is the relevant income. The chargeable income will be calculated according to this income.

3.2 Calculation

The respective monthly household income is decisive for the calculation. It consists of the net income/s per month (Nettolohn II) according to the salary statements, the pro-rata amount of the 13th month pay, allowances, alimony, any replacement income and any income on assets (see 3.3).

3.3 Assets

The economic capacity of a family not only depends on the income but also on the assets. If assets exceed a total of CHF 350'000.00, parents will pay the maximum fee (irrespective of their total income). In case of assets amounting up to a total of CHF 350'000.00, 5% of the income on assets will be added to the net income (see 3.2).

3.4. Calculation for Self-employed Persons

For self-employed persons, the yearly income is relevant. This is calculated by adding the income from self-employed work (earnings according to profit and loss account, shares, movable property, vehicles, allowances etc.) and the income on assets (see 3.3). The yearly income from self-employed work (paragraph 2 in the tax declaration) is increased by 20% (minimum CHF 24'000.00) in order to take private liabilities on business costs into account.

3.5. Calculation in Special Cases

If you have specific financial/income situations and uncertainties, please contact the Supplementary Childcare Manager.

4 Fee Classification

4.1 Statement of Incomes and Assets

Parents are obligated to provide evidence of their incomes and assets (salary statement, tax declaration). They declare their household income on the calculation sheet (page 3 of the application form) and submit the relevant documents to the Supplementary Childcare Manager.

4.2 Reporting Obligation and Fee Adjustments

If parents fail to submit the necessary documents or to supply the required information we



charge the maximum fee. Parents will not be able to claim a refund. If they assess the maximum fee, no documents have to be submitted. If the circumstances relevant for the fee classification change during the contract period, please immediately inform the Supplementary Childcare Manager. Any fee adjustments due to changed circumstances will effect retroactively to the date of change.

Fee classifications are reviewed yearly. If the information of the household income and assets for the calculation is incorrect or omitted, reclassification and additional charges will remain reserved retroactively to the whole contract period.

4.3. Authorisation

If an income-related fee is applicable a signed power of attorney to view the tax figures has to be given (taxable assets/income according to the last final assessment). This power of attorney terminates when the registration is withdrawn or when the care contract is cancelled. If parents assess the maximum fee, no power of attorney is requested.

5 Invoice and Payment

Parental fees will be invoiced monthly and must be paid within 30 days. Public holidays, annual nursery closures (three weeks in summer and between Christmas and New Year) and yearly Municipal team days are included in this fee. Non-payment of the parental fees will result in enforcement. Cancellation of contract is reserved. The invoice is payable via payment slip.

6 Validity

These fee regulations apply from 1 January 2018 and replace the ones from 1 October 2013.

Unterägeri, 24 May 2017
Municipal Council Unterägeri

Josef Ribary
Council Leader

Walter Vattolo
Deputy Municipal Clerk